

MEDIA IMAGES POLICY AND OPT-OUT FORM

MEDIA IMAGES POLICY

Media images and recordings help tell the story of how the Lord is moving in the Foundations Church community, as well as enhance the quality of the information we provide to our congregation and give potential guests an idea of what to expect. We would like to share media items (photos and videos) recorded at our various ministry activities and events in church-produced materials, including, but not limited to, bulletins, posters, brochures, email newsletters, videos and the church website.

Accordingly, **participation in church activities implies permission for publication of any media recorded, unless a signed Media Images Opt-Out Form is on file with the church office.** While we reserve the right to photograph and record church events, in an effort to respect your privacy, we will strive to adhere to the following guidelines:

- Any adult may complete the Media Images Opt-Out Form (below) if they do not wish for media items in which they or their minor children are prominently featured to be used in Foundations Church publications.
- Identifying information, such as names, addresses, email addresses, family members' names or schools, will never accompany photos of minors without permission from a parent.
- Anyone may request that a particular media item which prominently features him/her or his/her minor children be removed from use by contacting the church office.
- In addition to this policy and opt-out form being available on the church website, at the Connections Table on Sundays and by request, it will also be periodically brought to the attention of the congregation via the weekly bulletin, church-wide email or event signage. It will be provided at all kids/youth events where a photographer or videographer is present.

If you do NOT want photos of yourself and/or your children to be used, please submit the "Media Images Opt-Out Form" below.

MEDIA IMAGES OPT-OUT FORM

Please do NOT allow photos or videos of the following named individuals in my family to be used in any Foundations Church Williamsburg publications until further notice.

Name(s) (please print): _____

Adult Signature: _____ Date: _____

